

AUTHOR GUIDELINES

Carbon & Climate Law Review (CCLR)

- I. Submission** Spontaneous contributions are welcome and should be sent to the CCLR Executive Editor Jakob McKernan at mckernan@lexxion.eu.
- Manuscripts should be sent preferably in Microsoft Word format.
- II. Quality Statement and General Terms of Publication** Only submissions of excellent quality will be accepted in CCLR. Responsibility of the factual accuracy of a paper rests entirely with the author. All publications must clearly distinguish themselves from the status quo of discussions – in particular through sufficiently broad footnoting and referencing – and provide an added value to those discussions. Contributions should not have been published, nor be pending publication elsewhere.
- Whereas opinions and case notes may be more factual and focussed, articles must rely on pre-existing literature and jurisprudence, even if the positions expressed there are to be contradicted. Likewise, submissions relating to very recent developments require less footnoting and referencing than submissions relating to familiar topics. Publications not up to this quality standard will be rejected.
- The manuscript must also be complete and final in terms of formulation and factual information so that no major corrections – only of type-setting errors or the like – will be necessary after type-setting, when an edited version will be returned to the author. Subsequent requests for corrections cannot be processed.
- The submission of all materials to CCLR implies acceptance by the authors of Lexxion’s general Terms and Conditions, Publication Ethics and Malpractice Statement and these Author Guidelines, in their integrity.
- Authors will receive a free hard copy of the issue after printing. Please note CCLR does not send PDF files of the final article to authors.
- III. Peer Review** To ensure the high quality of the journal, all research article submissions will be subject to double blind peer review.
- All research articles submitted to CCLR follow a double blind peer review process.

Reviewers are chosen based on their topical specialities, work and publication history, and shall be objective, independent and free of conflicts of interest. The choice and assignment of reviewers is at the sole discretion of the Editorial Team; details thereof shall not be discussed or made public, and authors may not make any requests in this regard. The identities of both authors and reviewers shall be protected as much as possible from each other and from any other parties, with the exception of the Editorial Team.

Authors are obliged to take part in the review process by remaining available for any changes, modifications, improvements etc as may be required by reviewers or the Editorial Team. These shall be considered as mandatory conditions for publication; authors shall strive to adopt them to the widest possible extent. Clear and objective justification shall be given by authors if any request has not been met. The Editorial Team reserves the right to return any insufficiently modified contribution to authors for further work, or to reject its publication.

Country reports, case notes and book reviews submissions will be subject to a simplified review process.

Articles Review All articles submitted for publication in CCLR undergo a **double blind review process**.

Articles submissions are addressed to the executive editor of CCLR who is charged with deciding if the article fits with the general thematic and quality scope of the journal. If the submission passes this check, the executive editor forwards an anonymised version of the article submission to an independent peer reviewer, who is a recognised expert with knowledge on the topic of the article. The reviewer are asked to fill in a Review Sheet where they indicate if the article is approved for publication and what revisions (if any) should be done by the author.

Authors of accepted articles may still be asked to revise their draft in order to incorporate the feedback of reviewers. As a final step, after the content of the article is approved, the text undergoes language and formatting editing.

Review of Book Reviews Submissions to Book Reviews and Reports section will be subject to a simplified peer review process. This is not a blind process. The book reviews editor may request that the author revises and improves their draft. The revised draft must be approved by the associate editor before it is cleared for publication.

The final version of the submission undergoes language and formatting editing.

Reports Review The majority of region reports are written by CCLR's network of designated **Associate Editors**. It is occasionally possible for a region report to be submitted by

an **author who is not an Associate Editor**. If the report is on a region for which CCLR has an appointed Associate Editor, that **Editor is asked to review the report** submission. If the report is on a region for which there is **no designated Editor, the Managing Editor will act as reviewer**. The final version of the report undergoes language and formatting editing.

Articles Articles should be between **4000–8000 words (including footnotes)** in length (MS Word Format, in British English). All contributions use footnotes, but not a list of references. Longer articles are accepted on a case-by-case basis if more space is required by the topic. Each article is preceded by a **short abstract** (without heading) of five to six sentences.

Book Reviews Book reviews should be up to **1500 words in length (standard book review)** or up to **3000 words (critical book review)**. The standard book reviews detail the contribution and structure of the book and give a critical appraisal of its strengths and weaknesses. The critical book review essay, in addition to detailing the contribution and structure of the book, should also critically assess its arguments with a focus on key theoretical issues.

Presentation **Title**

Every word in the title should be capitalised except for conjunctions (Headline Capitalisation). The title's length should not exceed three lines after typeset (max. 150 characters including spaces).

Subtitles are allowed and should also not exceed the 3 lines rule (max. 200 characters including spaces).

Authors' details

Author(s) details should be included in a first asterisk footnote (*) inserted after the author's/authors name(s).

Example:

Article Title

*Christopher Bovis**

.....

* Prof Christopher Bovis, HK Bevan Chair in Law, Law School, University of Hull; Managing Editor of the European Procurement and Public Private Partnership Law

Review (EPPPL). For correspondence: <bovis@xyz.com>.

To do so: In the References ribbon tab, click the Footnotes launcher (lower right corner in the Footnotes section). There, place an asterisk into the Custom mark: box, then click Insert, and type your footnote text.

All further footnotes should be numbered sequentially in superscript in the text ***outside punctuation marks***.

Tables and Figures Tables and figures should be submitted on extra pages. Every table should have a title. The relevant sources of the data presented or of the tables or figures themselves should be indicated. Within the text, the position at which a table is to be included should be marked by '[TABLE ...]', the tables and figures being clearly numbered. Every table should be referred to.

To ease the typesetting process, please keep formatting within tables to a minimum (eg avoid merged cells or the use of vertical text for headings).

Abstract Each article is preceded by a **short abstract** (without heading) in italics of five to six sentences, without footnotes (approx. 200 words)

Headings Every word in a heading should be **capitalised** except for conjunctions (Headline Capitalisation). The headings should be structured as follows:

H1: I. (starting with the introduction)

H2: 1.

H3: a.

H4: i.

V. Quotation and Referencing All references should be included in the footnotes: **no final bibliographies are allowed.**

The reference style is **OSCOLA**. All contributions should be submitted in **British English**.

Full guide:

http://www.law.ox.ac.uk/published/OSCOLA_4th_edn.pdf

Quick guide:

https://www.law.ox.ac.uk/sites/files/oxlaw/oscola_4th_edn_hart_2012quickreferenceguide.pdf