

Migration and Security Funds: Verifications and Audits of AMIF & ISF Now and in 2021 – 2027

Interactive Workshop | 23 – 24 April 2020 | Nice

Experts

Marguerite Chetcuti (invited)

Head of External Audit Sector, Unit F1:
Assurance, Audit and Compliance, DG
Migration and Home Affairs, European
Commission

Jan Zinsmeester

Coordinating Specialist Advisor,
Responsible Authority for AMIF and ISF,
Ministry of Justice and Security, The
Netherlands

Estela Casajuana

Business and Human Rights Researcher,
Profundo, Amsterdam

Peter Barker

Head of Audit and Assurance,
UK Responsible Authority, Sheffield

Ivan Ramljak

Head of Service for Audit of EU funds for
Asylum, Migrations, Integration and
Internal Security, ARPA, Croatia

Zoltan Papp

Deputy Head of Task for MFF3 Financial
Audit, Chamber III, European Court of
Auditors, Luxembourg

Following topics will be on the agenda:

- What are the **financial management, control and audit requirements for AMIF and ISF in 2021-2027?**
- How to best prepare for the **New Multiannual Financial Framework from the perspective of the Member State?**
- How to **use Simplified Cost Options**, which will become compulsory from 2021, for Migration and Security Funds?
- How to make **management verifications of AMIF and ISF** more effective?
- What are the **key requirements for system audit, audit of expenditures and audit of accounts?**
- How to ensure **appropriate record-keeping and appropriate audit trail** when security aspects have to be considered?
- How to **audit public procurement** in AMIF and ISF?
- How is the **audit of AMIF and ISF by the European Court of Auditors** carried out?
- How to **detect and manage errors and irregularities**, concerning lack of access to the documentation because of security aspects?
- How to **combat fraud and corruption?**

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General Information

Overview

The implementation and control of Asylum, Migration and Integration Fund (AMIF) and Internal Security Fund (ISF) raise a lot of questions and challenges for the Responsible Authorities, Delegated Authorities and Audit Authorities in charge of migration, asylum and internal security:

The Proposal for the Regulatory Framework 2021-2027, sets out common provisions for 7 shared management funds, including AMIF, ISF and BMVI. Consequently, Migration and Security Funds will be added to the mainstream funds. What does this mean for the future? What challenges will it bring in your work? Join our Workshop on Verifications and Audits of Migration and Security Funds and discuss the hottest questions, changes and challenges with our experts and with your fellow participants from public authorities of other Member States.

Methodology

The participants will be actively involved in the workshop. The sessions will combine presentations, case studies and discussion on practical problems. You will have ample opportunities to present your own problematic issues and discuss them with the speakers and participants from other Member States.

Just send to us your cases and questions in advance! We will forward them to our speakers, who will include your issues in the programme and answer them during the training. All information concerning such problems and cases will be treated confidentially.

Target Group

- Representatives from public authorities in charge of financial management, control and audit of Migration and Security Funds (AMIF, ISF and BMVI), especially from:
 - Ministry of Interior
 - Ministry of Migration
 - Ministry of Foreign Affairs
 - Ministry of Refugees, Immigration and Integration Affairs
 - Ministry of Justice
 - Ministry of Finance
 - Ministry of Labour and Social Affairs
 - Police authorities such as:
 - Border Police
 - Border Guards
 - National and Regional Police Forces
 - Border Control Agencies
- ESI Funds experts from regional and local authorities
- Auditors controlling and auditing AMIF, ISF Experts from EU, National and regional Court of Auditors
- Experts from Institutions involved in implementation of AMIF, ISF and BMVI
- Consultants and lawyers specialized on AMIF, ISF and BMVI
- Beneficiaries of AMIF, ISF and BMVI

Please contact: Ms Anya Zuschke



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Programme Day 1

08:15 Registration and Welcome Coffee

08:30 Welcome Note by Lexxion and Chair, Introduction Round

Session 1: Management and Control System of Migration and Security Funds

09:00 **Financial Management, Control and Audit Requirements for AMIF and ISF in 2014-2020**

- Regulatory environment 2014-2020
- Roles and responsibilities of the bodies involved
- Development and implementation of a control framework

10:15 **Regulatory Framework 2021 – 2027**

- Proposal for the Regulatory Framework 2021-2027
- Information so far
- What are the priorities of the new programming period?
- Main changes
- New role of AMIF, BMVI and ISF
- Regulatory requirements for using SCO

Speaker of Session 1: Marguerite Chetcuti (invited)
Head of External Audit Sector, Unit F1: Assurance, Audit and Compliance, DG Migration and Home Affairs, European Commission

11:00 Coffee Break

Session 2: Preparation for the New Multiannual Financial Framework 2021-2027 from the Perspective of the Member States – Best Practice from the Netherlands

11:30 **How to Best Prepare for the New MFF 2021-2027:
From Partnership Agreement to Operational Programmes**

- Consequences of the application of the Common Provisions Regulation to Migration and Security Funds
- Results of Mid-term Review and Mid-term Evaluation as basis for planning the programming phase of Post 2020 AMIF and ISF
- Measures to be taken by Member States to prepare for the discussions about the National Programmes
- Workshop on how to elaborate the Programmes and enter them into force
- Lessons learned from the previous programming period

Speaker of Session 2: Estela Casajuana,
Business and Human Rights Researcher, Profundo, Amsterdam

12:30 Lunch Break

Session 3: Simplified Cost Options for AMIF and ISF

13:30 **How to Effectively Use Simplified Cost Options for AMIF and ISF – Experience from the Netherlands**

- SCO calculation methods
- Setting up Simplified Cost Models for AMIF and ISF projects
- Best practice from the Netherlands

Speaker of Session 3: Jan Zinsmeester,
Coordinating Specialist Advisor, Responsible Authority for AMIF and ISF, Ministry of Justice and Security, The Netherlands

Session 4: First Level Control and Verifications of Migration and Security Funds

14:30 **Regulations on Management Verifications**

- Legal requirements of the current programming period
- Administrative versus on-the-spot verifications: strategy and planning
- Importance of E-verification management system
- Timing, nature and frequency of E-verification management system

15:00 **Carrying out Verifications of AMIF and ISF in Practice**

- What can help you to get acquainted with and understand a project better?
- Eligibility rules and risks
- Threats inside and outside the organisation
- Carrying out the controlling activities
- Reporting requirements
- Problematical issue of record-keeping under conditions of security

16:30 Coffee Break

16:45 **Verification of Public Procurement – Tricky Issues to Consider in AMIF and ISF**

17:00 **Practical Experiences: Verification of Simplified Cost Options**

Speaker of Session 4: Peter Barker,
Head of Audit and Assurance, UK Responsible Authority, Sheffield

Session 5: Audit Requirements and Challenges for AMIF and ISF

17:15 **System Audit**

- Key requirements and assessment criteria of management and control system related to system audits
- Relationship of the designation criteria and the key requirements
- Objective and steps of the assessment
- System assessment categories
- How should the Responsible Authority and beneficiaries best prepare for audit visits?

Ivan Ramljak,
Head of Service for Audit of EU funds for Asylum, Migrations, Integration and Internal Security, ARPA, Croatia

18:00 End of Day 1

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Programme Day 2

Continuing Session 5:

Audit Requirements and Challenges for AMIF and ISF

08:00 Audit of Expenditure

- Scope and objective of audits of expenditure
- What does an Audit Authority expect from a Responsible Authority/Delegated Authority for the purpose of audits of expenditure?
- Sampling approach in Croatia – practical experience
- Fieldwork, site visits and on-the-spot checks
- Audit risks with public procurement in ISF/AMIF
- New guidelines on Financial Corrections for irregularities in public procurement (and EC expectations)
- Errors and error rates

Ivan Ramljak,

Head of Service for Audit of EU funds for Asylum, Migrations, Integration and Internal Security, ARPA, Croatia

09:15 Audit of Accounts

- Regulatory framework and timeline
- Scope and objective of the audit of accounts
- Effective communication between Responsible Authority and Audit Authority – best practice
- How to use results of system audits and of audit of expenditure for the audit of accounts
- Final additional verifications of the draft accounts
- Audit opinion on accounts

Ivan Ramljak

Head of Service for Audit of EU funds for Asylum, Migrations, Integration and Internal Security, ARPA, Croatia

10:15 Coffee Break

10:30 Audit of Simplified Cost Options

- How to ensure good cooperation between Responsible Authority and Audit Authority
- Using SCOs – considerations for auditors
- Special audit trail requirements
- Compliance with eligibility rules
- Errors and irregularities in SCOs
- Practical exercises and group work on eligibility of costs

Zoltan Papp,

Deputy Head of Task for MFF3 Financial Audit, Chamber III, European Court of Auditors, Luxembourg

11:15 Audit Documentation Management

- Audit documentation and system of working papers
- Practical examples of ensuring appropriate audit trail when security aspects have to be considered
- Annual summary and Annual Control Report

Ivan Ramljak

11:45 Lunch Break

12:45 Audits by the European Court of Auditors

- Approach of the European Court of Auditors
- How to best prepare for the audit visits

Zoltan Papp

Session 6: Errors, Irregularities and Fraud in AMIF and ISF

13:45 Detecting and Managing Errors and Irregularities

- Irregularities versus fraud
- How to deal with errors and irregularities
- Common pitfalls for irregularities
- How to avoid recoveries of project funding?
- How to deal with financial corrections?
- New guidelines on financial corrections: What has changed?
- How to report irregularities
- How to strengthen and improve control and verification activities?

14:30 Group Work: What if Irregularities are Found?

- Work on real life examples
- Identifying results and requirements
- Breakdown and solution proposals

14:45 Combating Fraud and Corruption – Practical Insights

- KR 7: Anti-fraud measures
- Instruments and methods for the prevention and detection of fraud and corruption
- How to identify red flags of fraud and corruption?
- The anti-fraud cycle
- Capability of IT tools: the obligatory fraud risk self-assessment tool and Arachne

15:30 Best Practice: How to Analyse Risks and Implement a Risk Management System?

- Programme and project risk management
- Anti-fraud strategy

Speaker Session 6: Peter Barker,

Head of Audit and Assurance, UK Responsible Authority, Sheffield

15:45 End of the Workshop

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Registration

Venue

Hôtel West End ****

31 Promenade des Anglais
Nice, Frankreich
Telefon +33 4 92 14 44 00
reservation@westendnice.com

Participation fee

- YES, I would like to participate for the reduced fee for public authorities **EUR 1.240,00** (excl. VAT).
- YES, I would like to participate for the regular fee of **EUR 1.640,00** (excl. VAT).

20% French VAT will be added where applicable.

The participation fees include the workshop material, drinks and snacks during the breaks and lunch.

Newsletter subscription

- Please send me information about Structural and Investment Funds issues for free. I may unsubscribe from this service any time.

Cancellations

Cancellations should be made in writing per post or fax. Please note that the full fee will be charged for cancellations received after 08 April 2020. Nomination of a substitute remains possible. A cancellation arising by reason of too small a number of participants is effected no later than two weeks prior to the seminar. In this case the participation fee will be refunded. A requirement for reimbursement of travel and accommodation expenses as well as loss of working hours is not possible, unless such costs result from wantonly negligent or deliberate behaviour on the part of the organiser. For more detailed information, scope and conduct of contract as well as cancellation policy, please check the Terms & Conditions on our website.

Please register with:



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Name

Position, Department

Company Name

Address

Address

Phone, Fax

E-Mail

VAT Reg.-No.

Date, Signature

Upcoming Events

Summer Course on Irregularities and Fraud in EU Funds and Public Procurement: Experience from ESI Funds, AMIF/ISF and IPA Funds

17 – 19 June 2020, Athens, Greece

During this Summer Course you will learn about differences between errors, irregularities and fraud, about common types of irregularities, about irregularities resulted from State aid, about simplified cost options and irregularities, and how to proceed with irregularities and financial corrections. The second day will be devoted to anti-fraud cycle and detecting and combating of fraud in management of ESI Funds. Irregularities and Fraud, resulted from Public Procurement will be the topic of the third day. Finally we will discuss remedial actions to be undertaken in order to prevent irregularities and fraud in any form.

For more information on any of our events please visit: www.lexxion.eu