

Migration and Security Funds: How to Effectively Manage, Audit and Control AMIF & ISF in 2014 – 2020 and Beyond

Interactive Workshop | 23 – 24 May 2019 | Stockholm, Sweden

Experts (among others)

Marguerite Chetcuti

Head of External Audit Sector, Unit Budget and Control, DG Migration and Home Affairs, European Commission

Ivan Ramljak

Head of Service for Audit of EU funds for Asylum, Migrations, Integration and Internal Security, Agency for Audit of European Union Programmes Implementation System, Zagreb

Charlotta Torneling

Auditor, Chamber 1 Directorate - Sustainable Use of Natural Resources, European Court of Auditors

Ulrika Bergeliv

Head of Department for Audit of EU Funds, The Swedish National Financial Management Authority, Stockholm

Elisabeth Öberg

Senior Auditor in the Department for Audit of EU Funds, The Swedish National Financial Management Authority, Stockholm

The workshop creates a helpdesk for those, who are in charge of management and control of Migration and Security Funds – AMIF and ISF. Following topics will be on agenda:

- Financial Management and Control Requirements for AMIF and ESF
- Outlook into the future of AMIF and ISF: Regulatory Framework 2021-2027
- How to make management verifications of AMIF and ISF more effective?
- Tricky issues with Verification of Public Procurement under security conditions
- What are the key requirements for system audit, audit of expenditures and audit of accounts?
- How to ensure appropriate record-keeping and appropriate audit trail under conditions of security aspects?
- How to audit public procurement and State aid in AMIF and ISF?
- How to detect and manage errors and irregularities, concerning lack of access to the documentation (because of security aspects)?
- How to combat fraud and corruption?
- Audit of AMIF and ISF by the European Court of Auditors

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General Information

Overview

Implementation and control of Asylum, Migration and Integration Fund (AMIF) and Internal Security Fund (ISF) brings a lot of questions and challenges for the Responsible Authorities, Delegated Authorities and Audit Authorities, who are in charge of migration, asylum and internal security:

Proposal for the Regulatory framework 2021-2027 sets out common provisions for 7 shared management funds, including AMIF, ISF and BMVI. Consequently, Migration and Security Funds will be added to the mainstream funds. What does it mean for the future? What challenges will it bring? Join our new Workshop on Audit and Control of Migration and Security Funds in 2014-2020 and Beyond and discuss with us the hottest questions, changes and challenges

Methodology

The participants will be actively involved in the workshop. The sessions will combine presentations, case studies and discussion on practical problems. You will have ample opportunities to present your own problematic issues and discuss them with the speakers and participants from other Member States.

Just send to us your cases and questions in advance! We will forward them to our speakers, who will include your issues in the programme and answer them during the training. All information concerning such problems and cases will be treated confidentially

Target Group

- Representatives from public authorities in charge of financial management, control and audit of Migration and Security Funds (AMIF, ISF and BMVI), especially from:
 - Ministry of Interior
 - Ministry of Migration
 - Ministry of Foreign Affairs
 - Ministry of Refugees, Immigration and Integration Affairs
 - Ministry of Justice
 - Ministry of Finance
 - Ministry of Labour and Social Affairs
 - Police authorities such as:
 - Border Police
 - Border Guards
 - National and Regional Police Forces
 - Border Control Agencies
- ESI Funds experts from regional and local authorities
- Auditors controlling and auditing AMIF, ISF Experts from EU, National and regional Court of Auditors
- Experts from Institutions involved in implementation of AMIF, ISF and BMVI
- Consultants and lawyers specialized on AMIF, ISF and BMVI
- Beneficiaries of AMIF, ISF and BMVI

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Programme Day 1: Thursday, 23 May 2019

08:45 Registration and Welcome Coffee

09:00 Welcome Note by Lexxion and Chair, Introduction Round

Session 1: Financial Management and Control System of Migration and Security Fund

09:30 **Financial Management, Control and Audit
Requirements for AMIF and ISF in 2014-2020**

- Regulatory environment 2014-2020
- Roles and responsibilities of the bodies involved
- Development and implementation of a control framework

10:15 **Outlook into the future:
Regulatory Framework 2021-2027**

- Proposal for the Regulatory Framework 2021-2027 (from 29.5.2018)
- Information known so far
- What are the priorities of the new programming period?
- Main changes
- New role of AMIF, BMVI and ISF
- Regulatory requirements for using of SCO

**Speaker of Session 1:
Marguerite Chetcuti**

*Head of External Audit Sector, Unit Budget and Control,
DG Migration and Home Affairs, European Commission*

11:00 Coffee Break

Session 2: First Level Control and Management Verifications of Migration and Security Funds

11:30 Regulation on Management Verifications

- Legal requirements of the current programming period and what will change in 2021-2027
- Timing/nature/frequency of verification
- Administrative versus on-the-spot verifications: strategy and planning
- Segregation of duties between Responsible Authorities and Delegated Bodies
- The importance of documentation in the verification process
- Risk Analysis and Sampling

12:00 **Carrying out Verifications of AMIF and ISF in Practice**

- What can help you to get acquainted with and understand the project better?
- Threats inside and outside the organization
- Identifying risks
- Carrying out the controlling activities
- Reporting requirements
- Problematical issue of record-keeping under conditions of security

13:00 Lunch

14:00 Best Practice: **Mixed use of equipment delivered** – special requirements from the European Commission

Best Practice: **Verification of Public Procurement** – tricky issues to be considered for AMIF and ISF. Practical Experiences on **Verification of Simplified Cost Options**.

Relevant Experience on **Verification of Expenditures under Urgent Aid**.

Speaker of Session 2:

Representative from the Responsible Authority (invited)

16:00 Coffee Break

Session 3: Audit Requirements and Challenges for AMIF and ISF

16:15 **System Audit**

- Key requirements and assessment criteria of management and control system related to system audits
- Relationship of the designation criteria and the key requirements
- Objective and steps for the assessment
- System assessment categories
- How should Responsible Authority and beneficiaries get best prepared to audit visits?

17:00 **Audit of Expenditure**

- Scope and objective of audits of expenditure
- What does Audit Authority expect from the Responsible Authority/Delegated Authority for the purposes of audits of expenditure?
- Sampling approach in Croatia – practical experience
- Fieldwork, site visits and on-the-spot checks
- Public procurement
- Errors and error rates

Ivan Ramljak

Head of Service for audit of EU funds for Asylum, Migrations, Integration and Internal Security, Agency for Audit of European Union Programmes Implementation System, Zagreb

18:00 End of Day 1

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Programme Day 2: Friday, 24 May 2019

09:00 Audit of Accounts

- Regulatory framework and timeline
- Scope and objective of the audit of accounts
- Effective communication between Responsible Authority and Audit Authority – best practice from Croatia
- How to use results of system audits and of audit of expenditure for the audit of accounts
- Final additional verifications of the draft certified accounts
- Audit opinion on accounts

09:30 Audit Documentation Management

- Audit documentation and system of working papers
- Practical examples of ensuring appropriate audit trail under conditions of security aspects
- Annual summary and Annual Control Report

Speaker of Session 3:

Ivan Ramljak

Head of Service for audit of EU funds for Asylum, Migrations, Integration and Internal Security, Agency for Audit of European Union Programmes Implementation System, Zagreb

10:00 Coffee Break

Session 4: Audits by the European Court of Auditors

- Approach of the European Court of Auditors
- How to best prepare for the audit visits

Speaker of Session 4:

Charlotta Torneling

Auditor, Chamber 1 Directorate - Sustainable Use of Natural Resources, European Court of Auditors

11:45 Lunch Break



Session 5: Errors, Irregularities and Fraud

12:45 Detecting and Managing Errors & Irregularities

- Irregularities versus Fraud
- How to deal with errors and irregularities
- Common pitfalls for irregularities
- How to avoid recoveries of project funding?
- How to deal with financial corrections?
- Legal requirements for financial corrections
- How to report irregularities
- How to strengthen and improve control and verification activities?

Group work: What if irregularities are found?

- Work on a real life example
- Identifying results and requirements
- Breakdown and solution proposals

14:15 Coffee Break

14:30 Combating Fraud & Corruption – Practical Insights

- KR 7: Anti-Fraud Measures
- Instruments and methods for the prevention and detection of fraud and corruption
- How to identify red flags of fraud and corruption?
- The anti-fraud cycle
- Capability of IT tools

Best Practice: How to Analyse Risks and Implement a Risk Management System?

- Programme and project risk management
- Anti-Fraud Strategy

Speakers of Session 5:

Ulrika Bergelv

Head of Department for Audit of EU Funds, The Swedish National Financial Management Authority, Stockholm

Elisabeth Öberg

Senior Auditor in the Department for Audit of EU Funds, The Swedish National Financial Management Authority, Stockholm

16:00 End of Workshop and Distribution of Certificates

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Registration

Venue

Kapitel 8

Klarabergsviadukten 90
Stockholm, Sweden
Phone +4676 – 677 22 41
marie@kapitel8.se

Participation fee

- YES, I would like to participate for the reduced fee for public authorities **EUR 1.240,00** (excl. VAT).
- YES, I would like to participate for the regular fee of **EUR 1.640,00** (excl. VAT).

25% Swedish VAT will be added where applicable.

The participation fees include the workshop material, drinks and snacks during the breaks and lunch.

Newsletter subscription

- Please send me information about Structural and Investment Funds issues for free. I may unsubscribe from this service any time.

Cancellations

Cancellations should be made in writing per post or fax. Please note that the full fee will be charged for cancellations received after 07 May 2019. Nomination of a substitute remains possible. A cancellation arising by reason of too small a number of participants is effected no later than two weeks prior to the seminar. In this case the participation fee will be refunded. A requirement for reimbursement of travel and accommodation expenses as well as loss of working hours is not possible, unless such costs result from wantonly negligent or deliberate behaviour on the part of the organiser. For more detailed information, scope and conduct of contract as well as cancellation policy, please check the Terms & Conditions on our website.

Please register with:



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Name

Position, Department

Company Name

Address

Address

Phone, Fax

E-Mail

VAT Reg.-No.

Date, Signature

Upcoming Events

Summer Course on irregularities and Fraud in ESI Funds and Public Procurement 5-7 June 2019, Lake Como (near Milan), Italy

During this Summer Course you will learn about differences between errors, irregularities and fraud, about common types of irregularities, about irregularities resulted from State aid, about simplified cost options and irregularities, and how to proceed with irregularities and financial corrections. The second day will be devoted to anti-fraud cycle and detecting and combating of fraud in management of ESI Funds. Irregularities and Fraud, resulted from Public Procurement will be the topic of the third day. Finally we will discuss remedial actions to be undertaken in order to prevent irregularities and fraud in any form.

For more information on any of our events please visit: www.lexxion.eu